

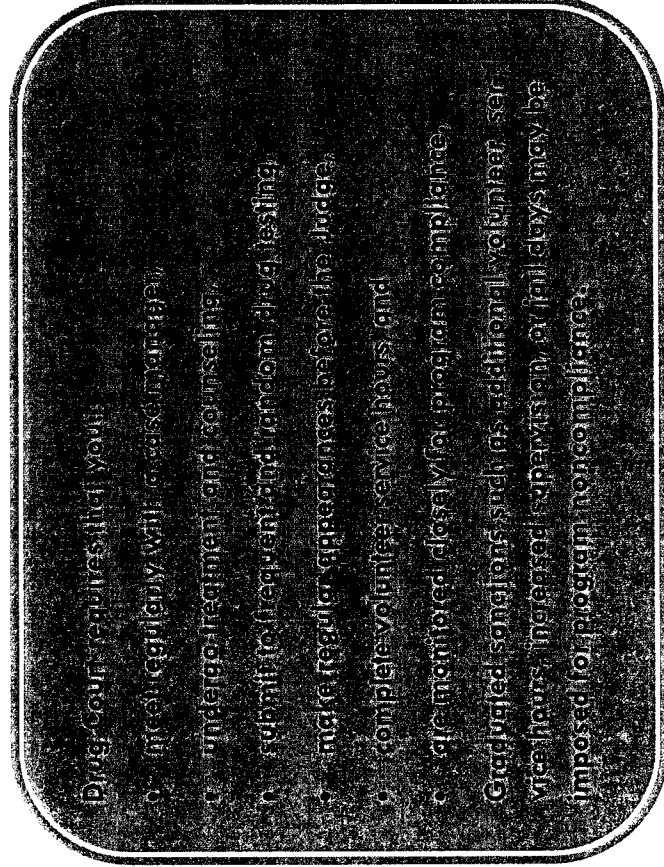
# Drug Court

Client Orientation Booklet



# About Drug Court

Drug Court is an innovative alternative to incarceration for individuals charged with a drug-related offense. The program is open to non-violent men and women who have had a prior conviction and show a desire to enter treatment.



## How Drug Court Works

This court is a post-plea Drug Court. Participants charged with felony and misdemeanor crimes enter a plea of guilty; this plea is held in abeyance until successful completion of the program. Upon graduation from Drug Court, the guilty plea is withdrawn and the criminal charges are then dismissed.

At the discretion of the prosecutor's office, participants can also enter a guilty plea with Drug Court as a probation condition. Upon graduation, the criminal charges are reduced.

# Guidelines for Success

## All Scheduled Drug Court Appearances Are Mandatory

If you have a question about your next court date please contact your case manager.

If you fail to appear in court a bench warrant will be issued. The Judge has discretion to remove anyone from the program who repeatedly fails to appear.

## It Is Important That All Laws Be Upheld

Any client who receives new charges while in the program will have the new charges reviewed by the Drug Court team and a decision will be made as to what action will be taken.

Depending on the severity of the offense an Order to Show Cause hearing could be scheduled. You may be removed from the program and sentenced, or allowed to remain and participate in the program.

It is mandatory that any contact with law enforcement be reported to your case manager as soon as possible.



## Medication Assisted Treatment (MAT)

The use of medication in combination with treatment services is an option to support your recovery. You can ask your treatment specialist for more information.

## Prescription Medication In Drug Court

All prescription medication must be reported to your case manager. If you receive a new prescription, verification must be given to your case manager. This information will be provided to the Drug Court team for review. A prescription disclosure form must be signed by a medical professional before you are prescribed any medication. Keep this form with you at all times.

## Program Cost

Drug Court fees are assessed on a sliding fee scale. When you meet monthly with your case manager, your fee will be determined. Your case manager will work with you to address any barriers to program participation.

## Sliding Fee Scale

- The cost for treatment services is based on the Federal Poverty Level (FPL), which accounts for monthly gross household income and family size.
- Proof of income or involvement with Department of Workforce Services (DWS) must be submitted to your case manager every month.
- Payments are made at Criminal Justice Services via debit card, money order, or cashier's check. Credit card payments are also accepted over the phone by calling (385) 468-3500.

You are required to complete **40 hours** of volunteer service to successfully complete the Drug Court program.

## Volunteer Service Expectations

- Verification of all volunteer service must be submitted to your case manager.
- Volunteer service that cannot be verified will not be accepted.
- Volunteer service turned in more than 60 days after the work has been completed may not be accepted.
- Any volunteer service, as the result of a sanction, will not count toward the required 40 hours for graduation.
- Any sanctioned service hours must be completed and submitted to your case manager prior to your next scheduled court date.
- Volunteer service hours must be submitted on community service site letterhead and include the name of a contact person and contact information.

**KNOW  
THE  
RULES!**

# Drug Testing

Drug testing is an important part of the Drug Court Program. Urine samples are tested for drugs and alcohol. You will be randomly tested. You must call the testing agency every day (Sunday through Saturday) to see if you are required to test that day.



The following information will assist you during the testing process:

## Drug & Alcohol Testing

- Every participant will be required to read and sign a Criminal Justice Services Drug and Alcohol Testing Agreement that explains your responsibility in providing valid urine samples.

## Costs

- You must pay for your test at the time you leave the sample.

## Observations

- The urinalysis lab collector will observe every sample you submit. You must follow the directions of the collector during the collection process or the collector will not accept the sample.

## Testing Issues

- For every drug test performed, an alteration/tampering test is also conducted. If the lab determines alteration/tampering occurred, the sample will be considered invalid.
- Anyone caught tampering with a drug test will be reported to the court and an Order to Show Cause Hearing may be scheduled. This may result in removal from the program.

# Drug Testing

## Testing Issues (continued)

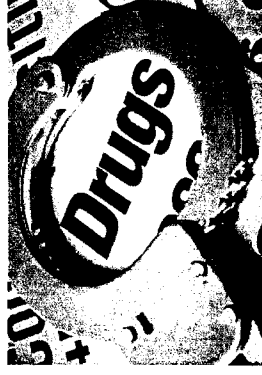
- You should eat and drink as you normally would on your test day.
- Drinking large amounts of fluids prior to testing will result in a diluted sample.
- Do not consume any foods containing poppy seeds.
- Report all prescription medication and provide documentation to your case manager prior to testing.

## Contesting Positive Results

- If you disagree with the result of your drug test, you may contest the result and have the sample sent for a confirmation. The confirmation process will be at your own expense.
- If you desire to contest a sample, contact your case manager to help facilitate the process.

## Missed Tests

- Every missed drug test will be considered a positive (failed) test. Sanctions will apply unless you have been excused by your case manager.
- If you miss a drug test, you must contact your case manager as soon as possible to report the missed test. You will be added to the next available Drug Court calendar to report to the Judge.
- If you miss a drug test in Phase Four, your graduation date may be extended.



# Drug Court Phases

# Drug Court Phases

## Phase One: Pre-Treatment

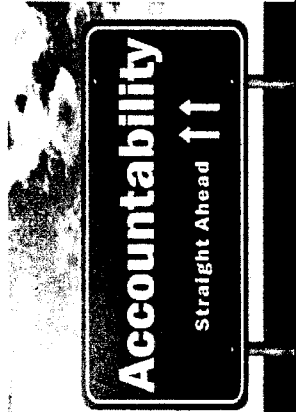
This phase begins at legal orientation. Orientation typically occurs at the first Drug Court appearance.

### Legal Orientation

- Attend a legal orientation facilitated by the Legal Defenders Association.
- Meet with the legal defender/attorney to review facts and legal issues.
- Enter a plea at any time during Phase One after the assessment process is completed.
- Two pre-plea bench warrants will result in a denial and prohibit participation in Drug Court.

### Treatment Orientation

- Complete a Substance Abuse and Mental Health Assessment.
- Complete a Risk/Needs Assessment.
- Complete an intake with a case manager at Criminal Justice Services to develop a case plan.
- Attend a Drug Court Orientation at Criminal Justice Services.
- Complete 8 sessions of Treatment Court Orientation. (4 with case manager and 4 with treatment specialist)
- Submit to random drug tests as required.
- Attend court every week.



DRUG COURT PROGRAM

DRUG COURT PROGRAM

## Phase Two: Stabilization

This phase takes anywhere from 3 to 6 months to complete and includes Substance Abuse Treatment and Psychoeducational classes.

Your treatment may be completed at Criminal Justice Services or with a treatment program in the community depending on clinical recommendations.

If there is a high risk of relapse, difficulty maintaining sobriety, serious withdrawal complications, medical or emotional complications, or resistance to treatment, you may be referred to a more intensive level of treatment such as; detoxification, day treatment, intensive outpatient or residential treatment.

Completion of day treatment, intensive outpatient, residential, or other approved treatment programs outside of Criminal Justice Services will meet at least some, if not all, of the Phase Two requirements.

## Phase Two Requirements

- Attend individual and/or group therapy as recommended each week.
- Attend Psychoeducational classes and complete assigned homework.
- Attend community group at least once a week. Community groups are any 12-step, Recovery Plus, Rational Recovery or SMART Recovery.
- Meet with your case manager twice a month.
- Attend court every two weeks.
- Submit to and pay for all random drug tests as required.
- Be substance free for at least 60 days.
- Complete 10 of the required 40 hours of volunteer service.
- Create a budget plan with your case manager and begin making payments toward fines/fees and restitution if applicable.
- Have a GED/high school diploma OR start enrollment in an educational program working towards GED/high school diploma.
- Be employed OR actively seeking employment/vocational rehabilitation services.

# Drug Court Phases

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## Phase Three: Relapse Prevention

This phase takes anywhere from 4 to 8 months to complete.

### Phase Three Requirements

- Attend individual and/or group therapy as recommended each week.
- Participate in weekly Psychoeducational classes and complete assigned homework.
- Attend community group at least once a week.
- Meet with your case manager twice a month.
- Attend court every 3 weeks.
- Submit to and pay for all random drug tests.
- Be substance free for at least 90 days.
- Complete 15 hours of the required 40 hours of volunteer service.
- Demonstrate stable employment for at least 2 months OR be enrolled as a full-time student in school or training program.
- Demonstrate compliance with fine/fee payments and restitution if applicable.
- Meet with your treatment specialist to facilitate your participation in the Continuing Care Group.
- Attend a Drug Court Graduation.



## Phase Four: Compliance

During this phase you will have the opportunity to practice the skills you have learned in the earlier phases of the program.

### Phase Four Requirements

- Attend individual and/or group therapy as recommended by your individual treatment specialist.
- Meet with your treatment specialist to develop an aftercare plan and/or participate in Continuing Care Group if recommended.
- Attend community group at least once a week.
- Meet with your case manager twice a month.
- Attend court every 4 weeks.
- Submit to and pay for all random drug tests.
- Be substance free for at least 90 days.
- Complete the remaining 15 hours of the required 40 hours of volunteer service.
- Demonstrate stable employment OR be enrolled as a full-time student or in a training program for at least 4 months.
- Demonstrate compliance with fine/fee payments and restitution if applicable.
- Resolve all outstanding bench warrants.



# Drug Court Phases

### Phase Five: Practicing Sobriety

During this final phase you will continue to work towards maintaining long-term recovery.

#### Phase Five Requirements

- Minimum of 90 days after the completion of phase four.
- Implement and continue to follow through with the aftercare plan developed with your treatment specialist/case manager.
- Maintain sobriety.
- Submit to and pay for all random drug tests as directed by the program (daily call-ins are NOT required in this phase).
- A missed, dilute or positive drug test may result in an extension of the program.
- Attend court at least two (2) times during this phase as directed by the program.
- You may elect to increase your participation in treatment services by contacting program staff at any point during this phase.
- Prepare for and attend Graduation Review Panel.



Self-Care,  
The Key To Life-Long  
Recovery

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